



# TOWN OF WEST HARTFORD

Community Planning & Physical Services Committee  
Town Hall, 50 South Main Street, Room 314  
June 19, 2019, 8:00 AM

## Minutes

In attendance: Ben Wenograd (Chair), Chris Barnes, Dallas Dodge, Beth Kerrigan (phone), Matt Hart, John Phillips, Mark McGovern, Duane Martin, Greg Sommer, Todd Dumais, Kristen Gorski.

1. **Call to Order:** Chairman Wenograd called the meeting to order at 8:01AM.

2. **Business Items:**

a. **Request for a Complete Streets Exception for the Mountain/Albany Intersection Improvement:**

Duane Martin and Greg Sommer presented this business item to the committee. Staff is seeking approval for a complete streets policy exception. The resolution was previously presented at the May 28, 2019 council meeting and referred back to committee for review due to property impact concerns.

The Town was awarded a LOTCIP grant in the amount of \$1.5 million for improvements along Mountain Road and Albany Avenue in order to accommodate current vehicular demand, improve safety efforts, and provide accessibility to/through the intersection. Engineering has worked on a number of concept plans, receiving comments from the Town's Pedestrian and Bicycle Commission.

Greg walked the committee through three of the options presented and detailed how staff arrived at the currently proposed plan which incorporates four-foot wide on-street bicycle lanes in both directions and two mid-block crosswalks. There are various benefits, including elimination of congestion, less traffic, safety and more. Staff will continue to work with impacted residents to assist with the impact concerns.

The committee agreed to move this item to the next Town Council meeting for a vote on June 25, 2019. The resolution will be sponsored by Town Manager Hart in his capacity as the Legal Traffic Authority.

### 3. Communications: None

### 4. Staff Reports:

- a. **Public Works-** John Phillips provided this update to the committee. Biweekly recycling and yard waste will begin on July 1, 2019 and carts will be available for purchase. The recycling program is moving along and information about the program will be mailed out with tax bills. On June 24, 2019, residents will receive a postcard with procedures and guidelines.

Regarding parking operations, Brace Road will be converted to kiosks soon. Brace Road is the last leg to undergo this change and standard protocol will be in place during the conversion. This includes soft ticketing through the end of the summer with full enforcement starting in the fall. As with all other parking lots and garages, an attendant will be onsite to help during this transition. Converting to kiosks remains a best practice and helps keep parking costs low.

Due to significant weather patterns, including heavy rains, staff is catching up on field maintenance and potholes. Improvements are in progress. The department is also reviewing its use of pesticides in athletic fields.

- b. **Community Development-**Duane Martin provided an update on the Drainage Study. The June 6, 2019 meeting with residents was viewed favorably and staff fielded a number of questions. Since the meeting, significant progress has been made, including securing consultant for the project. Evaluations and surveys are underway. Staff will be meeting next week to discuss the project objectives and timeline. The goal is to complete phase one by December. A project page has been created on the Engineering page; information is uploaded as available.

Staff received a MOU from MDC, which is currently being reviewed by Corporation Counsel. The MOU will be presented to the committee and full council later.

Todd Dumais provided an update on the POCD. The POCD committee has been meeting weekly and is 65%-75% complete with its rough draft. Once TPZ is comfortable with the draft, staff will bring it to the committee for review before submitting it as a formal draft. The timeline is end of July or early August.

Mark McGovern provided an update on Ideanomics. Staff has not received any plans since February and the project is currently on hold until Ideanomics works through its contract language with the state related to

remediation plans. Ideanomics asked its contractors and vendors to cease work until an agreement is reached. Once resolved, Ideanomics will likely take a two-step process with Council, providing a text amendment for the property.

- c. **Other-** Staff is working to schedule a special CPPS meeting to discuss the sponsorship signage ordinance. Attendees will include committee members, staff, representatives from TPZ, and proponents of the ordinance.
5. **Adjournment:** With no further business, Chairman Wenograd adjourned the meeting at 8:52 AM.